First Missionary Baptist Church

Loving God

Poving People

STAFF MINISTER FOR YOUTH AND YOUNG ADULTS

WE ARE

HIRING

ABOUT FMBC

A congregation with 143 years of continuous Christian ministry and witness, the First Missionary Baptist Church (FMBC) is located in the North Huntsville community, just minutes away from the campuses of Alabama Agricultural and Mechanical University, Oakwood University, and the University of Alabama at Huntsville. FMBC is affiliated with the National Baptist Convention USA and the American Baptist Churches USA and seeks to be a leader in vibrant worship unto God and relevant ministries to disciple members and the community. The Reverend Don Darius Butler serves as the pastor.

GENERAL OVERVIEW:

Guided by the mission of First Missionary Baptist Church and the vision of the Pastor, the Minister for Youth and Young Adults is a primary steward for planning, promoting, and leading the congregation in meaningful ministries to younger Millennials, Generation Z and Generation Alpha. As a member of the pastoral staff, the Minister provides administrative leadership and coordination to all programs, projects, and activities that serve the growth and development needs of these demographics; and leads all stipend staff and/or volunteers who work in related ministries.

CONTACT US

CAREERS@FMBC.ORG

(256) 852-4318

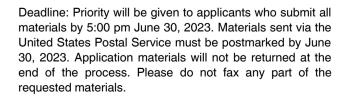
DEADLINE

JUNE 30, 2023

EMAIL

C

APPLY TODAY



FIRST MISSIONARY BAPTIST CHURCH

3509 BLUE SPRING ROAD, NW HUNTSVILLE, ALABAMA 35810



FIRST MISSIONARY BAPTIST CHURCH

WEARE HIRING STAFF MINISTER FOR YOUTH AND YOUNG ADULTS

Job Description

RESPONSIBILITIES

- Provide overall leadership, coordination, and evaluation for all children, youth, and young adult ministries and programs of the congregation to promote the welfare of these demographic groups.
- Recruit, train, and lead ministry volunteers who serve across children, youth, and young adult-related ministries; e.g., children's and youth worship;
- Evaluate curricula for children, youth, and young adult Bible Study respectively, and lead sessions when needed.
- Lead in planning and hosting of youth and young adult fellowships, retreats, mission trips, seminars, and workshops.
- Coordinate with servant leaders of the Fellowship of University Students to plan and develop programs for college and university students.
- Serve as chaplain of the Scruggs Academy; and provide pastoral staff support to the scouting program.
- Coordinate with nursery leadership to ensure engaging faith-based learning activities, games, and curriculum are provided for infants and toddlers.
- Develop, implement, and support practices that ensure the safety of all children and youth entrusted to our care.
- Keep parents and guardians informed about ministry programming.
- Interface with local school officials on behalf of our congregation.
- Keep abreast of current trends in youth and young adult culture.
- Meet regularly with staff and other ministry leaders for planning and evaluation.
- Serve on the Christian Education Committee.
- Be available nights and weekends for ministry events.
- Perform other duties as assigned, including preaching, teaching, and worship responsibilities.

CONTACT

256-852-4318

• The Minister for Youth and Young Adults reports to the Church Administrator.



POSITION REQUIREMENTS

- High churchmanship: A strong commitment to Jesus Christ and the Christian church. Theologically grounded and culturally informed. Professional and personal commitment to Christian teaching and principles.
- Education: At least one degree in theology or a discipline related to youth and young adult services.
- Experience: A minimum of 3 years of successful experience in a ministry leadership role or its equivalent.
- Abilities: A competent and compassionate leader, demonstrating knowledge and appreciation for the traditions of the black church; good verbal and written communication skills; able to establish and maintain effective working relationships with staff and church family; able to maintain confidential information concerning personal matters; strong decision-making ability and attention to detail are equally important; effective time-management skills; possess advanced knowledge of computers and proficiency in software programs, including Microsoft Office applications, PowerPoint, Outlook, Access, Publisher, Excel, Teams, database systems and use of the internet and social media platforms; possess the gift of hospitality and tact; demonstrate a desire to aid the Pastor and church in being faithful stewards of the ministry.

CONTACT

256-852-4318

COMPENSATION

- Competitive salary (full-time employment)
- Health, Dental, and Vision insurance
- Retirement
- Paid Time-off

Job Application Checklist

Final candidates will be notified and asked to provide additional information as needed later in the selection process. Final candidates must consent to reference checks, a criminal history background check, and drug screening test (performed through an outside agency to ensure complete confidentiality). Candidate packages should be typed.

MAIL or EMAIL PACKAGES TO: First Missionary Baptist Church c/o FMBC Careers 3509 Blue Spring Road Huntsville, AL 35810 256.852.4318 | careers@fmbc.org

A completed and signed FMBC Job Application Form

A completed and signed FMBC Job Application Supplemental Form

A signed FMBC Application Checklist

Cover Letter (maximum one (1) page, Times New Roman size 12 font)

Resume (Times New Roman size 12 font, addressing each of the position's responsibilities and duties)

Final candidates must consent to reference checks, a criminal history background check and drug screening test (performed through an outside agency to ensure complete confidentiality).

This checklist is provided to help you to be certain you have attached all required application information. By signing below, I acknowledge and understand that the document and information provided in this application package is accurate and true to the best of my knowledge.

Printed Applicant Name:

Applicant Signature:

Loving God Loving People

Date:

All information presented will be treated as CONFIDENTIAL.



Job Application

First Missionary Baptist Church is an equal opportunity employer. This application will not be used for limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law. Should an applicant need reasonable accommodation in the application process, he or she should contact a FMBC representative. First Missionary Baptist Church complies with the Americans with Disabilities Act (ADA) and considers reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.

Applicant Info	ormation					
Applicant Name:	Last	First		M.I.		
Address: _	Street Address				Apartment/Uni	t#
-	City			State	ZIP Code	
Telephone Number:		_	Email			
Date of Application:						
Employment	Position Inform	ation				
Position(s) Applied for	or:					
How did you hear ab On what date can yo hired?	bout this position? Sou start working if you	ı are		Salary Desired:_		
Personal Info	rmation					
Are you a citizen of t	he United States?	Yes No	lf no, are you autho	prized to work in the	U.S.?	No
What document can	you provide as proof	of citizenship or le	egal status?		Yes	No
Will you consent to a	a mandatory controlle	d substance test?				
Do you have any condition which would require job accommodations?				Yes	No	
If yes, please describ	be accommodations i	required below.				
Have you ever been	convicted of a crimin	al offense (felony	or misdemeanor)?		Yes	No

If yes, please state the nature of the crime(s), when and where convicted and disposition of the case:



Applicant Name:

Date:

Job Skills/Qualifications

Please list below the skills and qualifications you possess for the position for which you are applying:

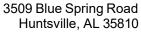
Education and Training					
High School:		City:			State:
From:	To:	Did you graduate?	Yes No	Diploma:	
College:		City:			State:
From:	To:	Did you graduate?	Yes No	Diploma:	
College:		City:			State:
From:	To:	Did you graduate?	Yes No	Diploma:	
College:		City:			State:
From:	To:	Did you graduate?	Yes No	Diploma:	
Vocational School/Specialized training:		City:			State:
From:	To:	Did you graduate?	Yes No	Diploma:	



Date:_____

Previous Employme	ent			
	Yes	No		
Have you ever worked for FM			If yes, when?	
Are you a member of FMBC?	Yes No			
Employer Name:			Employer Telephone:	
From:		To:		
Reason for Leaving:				
Job Title:				
Responsibilities:				
Supervisor Name:				
Employer Address:				
City, State, Zip Code:				
			Yes No	
May we contact your previous	s supervisor for a reference?			
Employer Name:			Employer Telephone:	—
From:		To:		
Reason for Leaving:		_		
Job Title:				
Responsibilities:		_		
Supervisor Name:		_		
Employer Address:		_		
City, State, Zip Code:		_	X N	
May we contact your previous	supervisor for a reference?		Yes No	
· · ·				
Employer Name:			Employer Telephone:	
From:		— To:		
Reason for Leaving:		10.		
Job Title:				
Responsibilities:				
Supervisor Name:				
Employer Address:				
City, State, Zip Code:				
ony, otato, zip oode			Yes No	
May we contact your previous	supervisor for a reference?			_

First Missionary Baptist Church





Applicant Name:

Date:

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Military Service

	Yes	l
Are you a member of the Armed Services?		Γ
What branch of the military did you serve?		
What was your military rank when discharged?		
How many years did you serve in the military?		
Type of Discharge:		
If other than honorable, explain:		

What military skills do you possess that would be an asset for this position?

At-Will Employment

The relationship between you and the First Missionary Baptist Church is referred to as "employment at will." This means that your employment can be terminated at any time for any reason, with or without cause, with or without notice, by you or the First Missionary Baptist Church. No representative of First Missionary Baptist Church has authority to enter into any agreement contrary to the foregoing "employment at will" relationship. You understand that your employment is "at will," and that you acknowledge that no oral or written statements or representatives regarding your employment can alter your at-will employment status, except for a written statement signed by you and either our Official Board Chairperson or Personnel Committee Chairperson.

Applicant Signature:

Date:



Job Application Supplemental Form

First Missionary Baptist Church is an equal opportunity employer. Please fill out all the sections below:

Title of Position

Applicant Information

Please provide your full name. If you have only initials in your name, provide them and indicate: "Initials only". If you do not have a middle name, indicate "No Middle Name". If you are a "Jr.," "Sr.," etc. enter the Suffix. (e.g., Last, Suffix, First, Middle Name)

1. Applicant's Name:

	Last	First	Middle Name			
2.	2. Other Names Used: (For example, maiden name, nicknames, etc.)					
3.	Social Security Number:	-				
4.	Birth:	5. Plac Birt				
6.	Month Day North Day	7. Sta	Include city and state or country ate Issuing cense:			
8.	Issue Date: Day Year	9. Expiration Date:	Month Day Year			
10.	Address:					
	Street Address		Apartment/Unit #			
	City	State	ZIP Code			
11.	. Home Phone:	12. Cell Phone:	Area Code			
13.	. Email:	14. Alternate Email:				

Certifications and Acknowledgements

I certify that, to the best of my knowledge and belief, all the information I have provided on this supplemental form is true, correct, complete and made in good faith. I understand that a false or fraudulent answer to any question of item on any part of this form may be grounds for not hiring me, or for firing me after I begin work. By signing below, I acknowledge and understand that this form will be used to perform applicable background checks, criminal and financial history reviews and drug tests.

Applicant Signature	Applicant	Signature	
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Date: